

Batcombe Community Volunteer Group

Annual Activity Schedule

Month	Activity	Notes
January	Tree planting (private land)	With landowner's permission (and at their cost for materials)
February	Tree planting (private land) & snowdrop planting (parish areas)	With landowner's permission (and at their cost for materials)
March	Church border maintenance	
April	War Memorial garden maintenance	
May	Village Hall border maintenance	
June	Himalayan Balsam control	
July	Himalayan Balsam control	
August	NO ACTIVITY	
September	Footpath clearance	With landowner's permission
October	Bulb planting (parish areas)	
November	Hedge laying (Playing Field hedge)	Recruit local specialist to lead
December	Volunteer thank you afternoon tea & cake event	Supported by Parish council, land owners & stakeholders/committees

* Playing Field maintenance omitted, as working group to determine any activity

Requirements

- Insurance cover (Parish Council). Risk assessment required for each activity (Tom to provide).
- Advert to attract volunteers - Parish Council Facebook Page & Parish newsletter (Tom to provide text, Janet Jones to post?).
- Database of volunteers. Administered by Parish Council Clerk (data protection requirement).
- Permission to hold personal information pro forma (does the Parish Council have one?).
- Funds to support bulb planting in parish areas - if activity agreed by Parish Council.
- Possible funds to support special lead for hedge laying.
- Landowner's consent for tree planting & footpath maintenance.
- Stakeholder/committee consent for maintenance to Church, War Memorial & Village Hall.
- Burning site for arisings from some activities.