

## Action Table – 04/12/24

Action	Responsible	Done?
<b>Matters Arising:</b>		
Produce dated Action Table and e-mail to Councillors	The Clerk	✓
Selected Parish Council magazine articles to be posted on Facebook	Chair & Bryony	
<b>Tourist Tax:</b>		
Check legality of Parish Council holding Tourist Tax funds	The Clerk	✓
Meeting with Tim Chater & Steve Gilbert re feasibility study	The Chair & Tom	
<b>Allotments:</b>		
Ask former allotment holder to remove metal chest	Councillors	
Follow up allotment holders re rent	The Clerk	✓
Speak to allotment holder with 3 allotments re future	Peter	
Future of allotments to be discussed in April	The Clerk	
<b>Highways:</b>		
Grit bin at Westcombe	Ian	
Highways sign from War Memorial left until more appear	Peter	
Report obstruction on Bailey's Lane footpath to Clare Haskins	The Clerk	none
Article re speed survey, driving to conditions, visibility of walkers and considerate parking in parish magazine	The Clerk	✓
<b>Playing Field:</b>		
George V Playing Field plaque		
Speak to Fete Committee re cable as alternative to electricity supply	Peter	
Obtain replacement chain for toddler swing	Ian	
Remove willow and level off	Ian & Tom	
Paint swings	Clare	
<b>Precept:</b>		
Precept to be set at January meeting	The Council	
<b>Payments:</b>		
Payment	The Clerk	✓
<b>Other Matters:</b>		
Consider accounting software	The Clerk	