

Action Table – 01/10/25

Action	Responsible	Deadline	Done?
Matters Arising:			
Provide Councillors with updated Action Table with deadlines	The Clerk	One week	✓
Allotments:			
Decision on future of allotments	Councillors	Next meeting	
Quotes for cutting inside of allotments hedge	Peter	Next meeting	
Community Review:			
Report on Survey	Thrive	Autumn	
Footpaths & Highways:			
Inform PC of Rights of Way progress on Spargrove footpath	Tom	Next meeting	
Move Hincombe grit bin to Crows Hill and purchase large grit bin for Hincombe Hill	Ian	Winter	
Consult landowners & Rights of Way over new permissive way for Eastcombe footpath	Tom	Next meeting	
Playing Field:			
Follow up suppliers about cost of inspection of cableway	The Clerk	Next meeting	
Second rolling of Playing Field	Tom	March 2026	
Paint top of swings	Tom & Peter	Next meeting	
Planning			
Response to tree application at Millbrook	The Clerk	One week	✓
Licensing			
Response to licensing application for Gilcombe Farm	The Clerk	Oct 13 th	✓
Emergency Plan			
Update e-mails and add what3words	The Clerk	Next meeting	
Councillors to check and confirm to Clerk	Councillors	Next meeting	
Online Banking			
Mandate to reduce signatories to 4	The Clerk	One week	✓
Bankline for Communities application	The Clerk	Next meeting	
Accounts & Budget			
Find new Internal Auditor	The Clerk	March 2026	
Payments			
Make payments	The Clerk	One week	✓