

Action Table – 02/09/26

Action	Responsible	Deadline	Done ?
Matters Arising:			
Provide Councillors with updated Action Table with deadlines	The Clerk	One week	✓
Planning:			
Consultation Responses to Planning Applications	The Clerk	Next meeting	✓
Lodge Complaint re Cabins at Churchbridge Lodge	The Clerk	Next meeting	
Allotments:			
Return allotment field to original state	The Council	Nov - April	
Community Review:			
Invite members of focus groups to Parish Council meetings	The Chair	Next meeting	
Footpaths & Highways:			
Report abandon road signs at Eastcombe Lane	Bryony	Next meeting	
Follow up Somerset Highways re barrier on Hincombe Hill	The Clerk	Next meeting	
E-mail resident regarding wheelie bin left on highway	The Clerk	Next meeting	
Suggest renting glebe field during work to Kings Hayes	Peter	Next meeting	
Move Hincombe grit bin to Crows Hill	Ian	Winter	
The Three Horseshoes – Asset of Community Value			
Application for ACV	The Clerk	Next meeting	
Playing Field:			
Thank you letter to John Wiltshire for cutting hedge	The Clerk	Next meeting	✓
Rub down and paint rust patch on goal post	Jayne	Next meeting	
Check bin being emptied weekly – “bin warden”	Bryony	Ongoing	
Item in magazine re glass in Playing Field	The Clerk	Sept 18 th	✓
Purchase new set of stumps for cricket net	Ian	Next meeting	✓
See if gap on roundabout can be adjusted	Ian	Next meeting	
Ask Fete Committee to replace tap in Playing Field shelter	The Clerk	Next meeting	
Follow up suppliers about cost of inspection of cableway	The Clerk	Next meeting	
Ask Simon Pritchard who inspects cableway for his PC	The Clerk	Next meeting	
Second rolling of Playing Field	Tom	?	
Additional sealant around roundabout	Ian	?	
Paint top of swings	Bryony & Peter	Next meeting	
Emergency Plan:			
Parish Preparedness Survey	The Clerk	Next meeting	✓
Update e-mails and add what3words	The Clerk	Next meeting	✓
Councillors to check and confirm to Clerk	Councillors	Next meeting	
Payments:			
Make online payments, including grants	The Clerk & the Chair	One week	✓
Authorise Peter and Bryony to make online payments	The Clerk & the Chair	Next meeting	
Other Business:			
Write to Columbine Cottage re parking	The Clerk	Next meeting	
Add beacon to Schedule of Assets	The Clerk	March 2027	