Action Table – 04/11/26

Action	Responsible	Deadline	Done ?
Minutes & Agenda:			
Minutes of last meeting & Agenda of next meeting	The Clerk	21/11/26	✓
Matters Arising:			
Provide Councillors with updated Action Table with deadlines	The Clerk	11/11/26	✓
Westcombe Noise and Parking Complaint:			
List of actions to address concerns	Westcombe Dairy	21/11/26	✓
War Memorial Garden:			
Volunteers to tidy up before Remembrance Sunday	Tom	7/11/26	✓
Footpaths & Highways:			
Write to Kings Hayes re workers' parking	The Clerk	11/11/26	✓
Section 136 action on obstructed footpath	The Council	2/12/26	
Write to landowners re Eastcombe footpath diversion	The Clerk	11/11/26	✓
Notice in magazine re Wessex Internet road closures	The Clerk	18/12/26	
Move Hincombe grit bin to Millards Hill	Ian	-	
The Three Horseshoes – Asset of Community Value			
Application for ACV	The Clerk	26/12/26	
Playing Field:			
Cut top of Playing Field hedges	Tom	2/12/26	
Rub down and paint rust patch on goal post	Jayne	-	
Check bin being emptied weekly – "bin warden"	Bryony	Ongoing	
Adjust gap on roundabout	Ian	Ongoing	
Additional sealant around roundabout	Ian	After above	
Bill Fete Committee for electricity and tap	The Clerk	11/11/26	✓
Follow up suppliers about cost of inspection of cableway	The Clerk	21/11/26	
Ask Simon Pritchard who inspects cableway for his PC	The Clerk	21/11/26	
Paint top of swings	Bryony & Peter	-	
Community Support Fund			
Item for Parish Magazine	The Clerk	18/11/26	✓
Page on website	The Clerk	18/11/26	
Establish means of providing QR code	The Clerk	2/12/26	
Budget and Precept:			
Update budget for 2027/28 and forecast for 2027-2030	The Clerk	21/11/26	✓
Payments:			
Make online payments	The Clerk & the Chair	11/11/26	✓
Authorise Peter and Bryony to make online payments	The Clerk & the Chair	2/12/26	
Allotments:			
Allotments on next Agenda	The Clerk	21/11/26	✓
Return allotment field to original state	The Council	30/4/27	
Other Business:			
Add beacon to Schedule of Assets	The Clerk	28/2/27	