

Action Table – 06/05/26

Action	Responsible	Deadline	Done ?
Matters Arising:			
Provide Councillors with updated Action Table with deadlines	The Clerk	One week	✓
Allotments:			
Share e-mails of allotment holders	The Clerk	Next meeting	
Clear rubbish from allotments	Peter & Ian	Next meeting	
The Three Horseshoes – Asset of Community Value			
Application for ACV	The Clerk	July Meeting	
Footpaths & Highways:			
Follow up Somerset Highways re barrier on Hincombe Hill	The Clerk	Next meeting	
E-mail resident regarding wheelie bin left on highway	The Clerk	Next meeting	
Chase up Rights of Way on Spargrove footpath	Rob Reed		
Note to Woodland Trust regarding Coney Wood	The Clerk	Next meeting	
Move Hincombe grit bin to Crows Hill	Ian	Winter	
Notice in parish magazine re parking and pinch points	The Clerk	May 18 th	✓
Speak to resident at Round House re parking	The Chair	Next meeting	
Community Review:			
Invite members of focus groups to Parish Council meetings	The Chair	July Meeting	
The Three Horseshoes – Asset of Community Value			
Application for ACV	The Clerk	July Meeting	
Playing Field:			
Continued Use of Cricket Net - inform Cricket Club	The Clerk	One week	✓
Reattach No Dog Poo sign to litter bin	Bryony	Next meeting	
Check bin being emptied weekly – “bin warden”	Bryony	Next meeting	
Follow up suppliers about cost of inspection of cableway	The Clerk	Next meeting	
Second rolling of Playing Field	Tom	March 2026	
Paint top of swings and apply grease	Bryony & Peter	Next meeting	
Turn on water	Ian	Next meeting	✓
Planning:			
Respond to Enforcement Officer re Churchbridge Lodge	The Clerk	Next meeting	✓
Emergency Plan:			
Update e-mails and add what3words	The Clerk	Next meeting	
Councillors to check and confirm to Clerk	Councillors	Next meeting	
Payments:			
Make online payments	The Clerk & the Chair	One week	✓
Other Business:			
Weeding of War Memorial garden	Tom Price	Next meeting	✓
Add beacon to Schedule of Assets	The Clerk	March 2027	
Dates of Future Meetings:			
Inform Village Hall of Future Dates	The Clerk	One week	✓