Action Table – 07/10/26

Action	Responsible	Deadline	Done ?
Matters Arising:			
Provide Councillors with updated Action Table with deadlines	The Clerk	One week	✓
Planning:			
Consultation Responses to Planning Applications	The Clerk	Next meeting	✓
Lodge Complaint re Cabins at Churchbridge Lodge	The Clerk	Next meeting	
Allotments:			
Ask allotment holders to remove items by October 31st	The Clerk	One week	
Return allotment field to original state	The Council	Nov - April	
Footpaths & Highways:			
Suggestions for works to Rights of Way to Tom	Councillors	Next meeting	
Section 136 action on obstructed footpath	The Clerk	Next meeting	
Report abandon road signs at Eastcombe Lane	Bryony	Next meeting	
Follow up Somerset Highways re barrier on Hincombe Hill	The Clerk	Next meeting	✓
Suggest renting glebe field during work to Kings Hayes	Peter	Next meeting	
Move Hincombe grit bin to Millards Hill	Ian	Winter	
The Three Horseshoes – Asset of Community Value			
Application for ACV	The Clerk	Next meeting	
Voluntary Accommodation Levy			
Draft policy for grant applications	The Chair, Tom & Bryony	Next meeting	✓
Playing Field:			
Rub down and paint rust patch on goal post	Jayne	Six months	
Check bin being emptied weekly – “bin warden”	Bryony	Ongoing	
Adjust gap on roundabout	Ian	Ongoing	
Additional sealant around roundabout	Ian	After above	
Ask Fete Committee to replace tap in Playing Field shelter	The Clerk	Next meeting	
Follow up suppliers about cost of inspection of cableway	The Clerk	Next meeting	
Ask Simon Pritchard who inspects cableway for his PC	The Clerk	Next meeting	
Second rolling of Playing Field	Tom	The Spring	
Paint top of swings	Bryony & Peter	Next meeting	
Payments:			
Make online payments	The Clerk & the Chair	One week	✓
Authorise Peter and Bryony to make online payments	The Clerk & the Chair	Next meeting	
War Memorial Garden:			
Application to remove dead tree	Peter	Next meeting	
Tidy up before Remembrance Sunday	Tom	Next meeting	
Other Business:			
Westcombe Dairy – look at licence conditions	The Clerk	Next meeting	✓
Response to volunteer request with terms	Tom	Next meeting	
Add beacon to Schedule of Assets	The Clerk	March 2027	