Grant Application Form for the Community Improvement Fund
Batcombe Parish Council

1. **Organisational Details**

Name of Organisation	
Contact Name & Position	
Contact Email & Phone number	
Operating Status (e.g. charity)	

2. **Project Overview**

Name of Project	
Grant Amount Requested	
Project start date	
Project end date	

3. **The Need**

(What problem you want to fix and who will benefit from your work. What evidence is there of the identified need?)

4. **Collaboration**

(Give details of who will work on this project. Explain how local communities will be involved)

5. **Beneficiaries of the project/Community Benefit**

(Give details of who you believe will benefit directly and indirectly from this project. Please try and be as specific as possible in relation to numbers, demographics or other relevant information. What you will do, how many sessions or events you will run, and who will lead them)

6. **Budget**

(A clear list of items you need to buy or pay for and the total amount of money you want.)

Item	Cost	Details
TOTAL		

7. **Success, Monitoring & Evaluation**

(How you will check if your project works, what are the main risks you have planned for and how you will ensure sustainability of the project.)

8. **Declaration**

Submitted by (Print name)	
Signature	
Date	

Please send completed application form to: clerk@batcombe-parish-council-somerset.org.uk